

PROPERTY NAME \_\_\_\_\_

UNIT# \_\_\_\_\_ # BEDROOMS \_\_\_\_\_ # BATHROOMS \_\_\_\_\_ INSPECTION DATE \_\_\_\_\_ INSPECTED BY \_\_\_\_\_

*Chargeback to Resident		*	INSPECTED	REPAIR	REPLACE	QTY NEEDED	PART#	NOTES
<b>ENTRYWAY</b>	Exterior Light Fixtures							
	Door Viewer/Door Knocker							
	Apt Number							
	Screen Door							
	Exterior Door							
	Door Stop/Hinge/Closer							
	Door Sweep/Weatherstrip							
	Threshold							
	Deadbolt / Lockset							
<b>LIVING ROOM</b>	Switch/Wall/Phone/Cable Plates							
	Blinds							
	Window Screens							
	Ceiling Fan							
	Light Fixtures							
	Crown Molding							
	Cove Base/Base Trim							
	Flooring/Carpet							
<b>DINING ROOM</b>	Switch/Wall/Phone/Cable Plates							
	Blinds							
	Window Screens							
	Ceiling Fan							
	Light Fixtures							
	Crown Molding							
	Cove Base/Base Trim							
	Flooring/Carpet							
<b>KITCHEN</b>	Switch/Wall/Phone/Cable Plates							
	GFCI							
	Light Fixtures							
	Refrigerator							
	Icemaker							
	Ice Cube Trays							
	Range							
	Range Hood/Filters/Repair							
	Range Elements							
	Drip Pans							
	Oven Rack							
	Broiler Pan							
	Microwave							
	Microwave Plate							
	Sink							
	Sink Basket/Strainer							
	Faucet/Aerator/Handles/ Sprayer							
	Supply Lines							
	Garbage Disposal/ Stopper							
	Cabinet Door Hinges							
Cabinets & Drawers								
Door / Drawer Handles								
Flooring								
Crown Molding								
Dishwasher								

PROPERTY NAME \_\_\_\_\_

UNIT # \_\_\_\_\_

	*Chargeback to Resident	* INSPECTED	REPAIR	REPLACE	QTY NEEDED	PART#	NOTES
<b>PATIO</b>	Exterior Light Fixtures						
	Screen Door						
	Exterior Door						
	Door Sweep/Weatherstrip						
	Threshold						
	Deadbolt / Lockset						
<b>BEDROOM(S)</b>	Bypass Door/Bi-Fold Door						
	Door Stop/Hinge/Closer						
	Door Knobs						
	Closet Knobs						
	Closet Rod/Rack						
	Switch/Wall/Phone/Cable Plates						
	Blinds						
	Window Screens						
	Ceiling Fan						
	Light Fixtures						
	Crown Molding						
Flooring							
Cove Base/Base Trim							
<b>BATHROOM(S)</b>	Bypass/ Bifold Door						
	Door Stop/Hinge/Closer						
	Lockset						
	Switch/Wall Plates						
	GFCI						
	Light Fixtures						
	Heat Lamp						
	Exhaust Fan						
	Mirror/Clips						
	Medicine Cabinet						
	Sink						
	Faucet/Pop-Ups & Repair						
	Handles & Index Buttons						
	P-Trap						
	Angle Stop						
	Supply Lines						
	Shower Door/ Tub Surround						
	Bathtub						
	Showerhead						
	Escutcheons						
Tub Spout							
Caulking							
Toilet							
Toilet Seat							
Cabinets & Drawers							
Bath Hardware							
Flooring							
Cove Base/Base Trim							
<b>GENERAL</b>	Paint Needed?						
	Wall Patches?						
	Air Handler Clean?						
	Air Filter?						
	Thermostat						
	Water Heater & Lines ok?						
	Smoke Alarms/CO Detectors						
	Carpet Clean/Vacuum?						
	Batteries						
	Cleaning Chemicals & Supplies						
	Light Bulbs						

